ARTICLE I
Name and Purpose

BYLAW A.
The name of the organization is the American Society for Clinical Laboratory Science- Colorado Hereinafter referred to as the “Society” or ASCLS-CO”. This Society is a constituent of the American Society for Clinical Laboratory Science (ASCLS). Policies of this Society will not conflict with those of ASCLS except as may be required by the laws of the state of Colorado.

BYLAW B.
The purposes of the Society are:

- To support the purpose and principles of the American Society for Clinical Laboratory Science.
- To encourage high standards of performance in clinical laboratory methods, research and in affiliated fields.
- To encourage high standards of ethics for the professions represented.
- To represent the interests of the clinical laboratory and affiliated professions, and the members of the society in all government and other forums that affect those interests.
- To issue charters to district societies.
- To promote friendship and good fellowship among its members.

ARTICLE II
Districts and District Societies

BYLAW A.
This Society shall be composed of districts defined in the Society Regulations.
4. The Western Slope District shall include Moffat, Routt, Jackson, Grand, Rio Blanco, Garfield, Pitkin, Eagle, Mesa, Delta, Summit, Gunnison and Montrose Counties with Grand Junction as the major city.

5. The Southwester District shall include Ouray, San Miguel, San Juan, Dolores, Montezuma, La Plata and Archuleta Counties with Durango as the major city.

S.R.B.

Application letter for a charter shall be addressed to the secretary of this Society setting forth

1. A name for the new district which must contain the name of the district and the words “of the American Society for Clinical Laboratory Science—Colorado.

2. The newly formed district so charted must agree to abide by any decisions and policies of the Society and is to promote and encourage policies that are beneficial to the Society, the constituent societies and the individual members of the societies.

3. The Board of Directors may grant charters to districts on application.

4. Any district so chartered derives its authority exclusively from the Society, shall agree to abide by any decisions and policies of the Society, and shall promote and encourage policies that are beneficial to the Society, its constituent societies and the individual members thereof.

5. Each district shall function in accordance with regulation prescribed by the Board of Directors of the Society and in accordance with state and federal laws and regulations promulgated thereunder, and shall not change its name except through procedures established by the Board of Directors of the Society.

6. There shall be a non-voting district Representative of Finance appointed by the district.

7. Duties of the Representative of Finance shall be to submit an annual budget at the August Board Meeting requesting operational funds for district activities.

8. If an annual budget is not submitted for three consecutive years the district will be declared inactive and the funds revert to the Society general fund.
ARTICLE II
Districts and District Societies

BYLAW C.
Unchartered districts shall have one District Representative from that district. Eligibility, method of appointment, duties and responsibilities are defined in the Society Regulations.

ARTICLE III
Region VIII Council

BYLAW A.
Region VIII as defined by ASCLS consists of the constituent societies of the following states: Colorado, Idaho, Montana, Utah and Wyoming.

BYLAW B.
The president and president-elect of the Society are members of the Region VIII Council. A professional or emeritus member residing in Colorado may be appointed by either the president or president-elect as proxy representative in case one or both must be absent.

ARTICLE IV
Membership

BYLAW A.
Membership of this Society shall consist of classes as defined by ASCLS and listed in the Society Regulations. A member maintains membership in the Society through the district either of place of residency or employment.

S.R.A.
The chair of the Bylaws Committee shall update the following membership information as directed by ASCLS.

1. Professional: Open to all certified or engaged in the educational process and/or the practice of Clinical laboratory science, including those with an active interest in supporting the purposes and goals of the Society.

2. Ascending Professional: Membership is open to any individual eligible for professional membership, if the individual has not held previous membership other than Developing Professional or Ascending Professional membership in this Society and is within five years of graduation from a program of clinical laboratory studies.

3. Developing Professional: Membership shall be open to any person enrolled in a program of clinical laboratory studies.
ARTICLE IV
Membership

BYLAW A. cont’d.

BYLAW B.
Qualification for each class of membership shall be defined by ASCLS. Refer to Article 3-B Membership Classes in ASCLS.

BYLAW C.
Rights and privileges for each class of membership shall be defined in the ASCLS BYLAWS.

ARTICLE V
Dues

BYLAW A.
Annual dues for membership in the Society shall be based on the applicable class of membership. Annual dues amounts are defined by national ASCLS on the current Membership Application form.

BYLAW B.
A member of this Society shall remit dues of ASCLS, and this Society to the ASCLS Executive Office. Annual dues are due and payable as defined by ASCLS.

BYLAW C.
Membership with all rights, benefits and privileges will be forfeited by any member who is in arrears in the payment of dues for a period of thirty (30) days following the due date of payment.

4. Emeritus: Membership shall be open to any member who has achieved a minimum standard of continuing membership and age.
5. Community: Membership shall be open to all persons.
6. Honorary: Membership shall be awarded by vote of the House of Delegates in recognition of outstanding service or contributions to the field of clinical laboratory science.

S.R.C.
The qualification for voting, holding office and serving on any board or committee are defined in appropriate sections of the Bylaws and Society Regulations.

S.R.A.
The chair of the Bylaws Committee shall update the ASCLS state dues schedule as directed by ASCLS-CO.
ARTICLE VI
Officers

BYLAW A.
The officers of this Society shall be president, president-elect, secretary and treasurer. The duties of officers shall be defined in the Society Regulations.

S.R.A.
1. The duties of the officers shall be as follows:
   A. The President shall preside at all meetings of the General Assembly and the Executive Board; be ex-officio member of all committees except the Nominations and Judicial Committees; serve on the President's Council and Regional Council of ASCLS; appoint special committees at any time as deemed necessary for the proper functioning of the Society; shall call special meetings into session as needed; perform all other duties customary to the office as defined by parliamentary authorities; respond to all requests from ASCLS in a timely manner.
   B. The President-Elect shall, during the term of office, become familiar with the duties of the office of the president. In the event of absence of the President, the President-Elect shall preside. In the event of a vacancy of the office of the President, the President-Elect shall become President. At that time, the office of President-Elect shall remain vacant until the next General Assembly meeting where elections will be held for both President and President-Elect.
   C. The Secretary shall keep in permanent form a record of all meetings of the General Assembly and the Executive Board; conduct such correspondence as shall be authorized by the General Assembly, the Executive Board, or as requested by the president; notify in writing all members of the Executive Board of the time and place of meetings at least 10 days prior to such meeting of the Board; provide an Annual Report of the action taken by the Executive Board to the General Assembly; prepare and distribute the Annual Report of the officers, representatives, committee chairs and coordinators of this Society to the General Assembly at the Spring Meeting.
   D. The Treasurer shall conduct the receipt and expenditure of funds in accordance with the directives established by the General Assembly or the Executive Board.
      1. Prepare a monthly financial statement ending with the last day of the month to be presented to the Executive Board when requested.
D. (Treasurer cont’d.)

2. prepare a financial report, including the balance of September 1, an itemized list of receipts and expenditures covering the period from the first day of July of the preceding year to the thirty first day (31) of August inclusive.

- A copy of this report shall be attached to the Annual Report of the Society.
- A copy of this report shall be presented at the August Executive Board Meeting for review.
- A copy shall be sent to the Society member whose name and address are currently registered with the Internal Revenue Service of the Society.

iii. In addition,
- Keep a detailed expense account of the Society
- Notify officers, chairs, coordinators, liaisons and representatives when their budgeted amount is nearly depleted.
- Obtain budget requirements from the officers, committee chairs, coordinators, representatives and district liaisons by July 15.
- Prepare a proposed yearly budget by August 1 of each year.

The budget is then revised/approved at the first Executive Board meeting of the new officers after the House of Delegates at the National Meeting. The budget shall cover the period from September 1 through August 31.

2. Policy for dissolution of District Accounts not in the ASCLS-CO State Accounts:

A. District Accounts

All ASCLS-CO district monies currently deposited in district bank accounts (i.e. Checking, savings, certificate of deposits, etc.) shall be turned over via cashier’s check to the ASCLS-Colorado treasurer by October 1st 2014. These district accounts will then be closed. The funds received by the state treasurer from the districts will be deposited into the state savings account. These funds will be monitored and recorded on a district specific line item below the annual approved state budget. The districts will not open new accounts without permission from the ASCLS-Colorado BOD.
As of Fiscal Year 2014-2015, all ASCLS-CO districts planning any activities needing funding must submit by August 1st a proposed request for expenses and revenue to be earned for any budget year beginning September 1st. These proposals will be discussed and voted on at the first ASCLS-CO Board/Planning/Budget Meeting in August of every year.

B. Revenue earned during the fiscal year henceforth...

The active districts shall turn all revenue collected from ASCLS activities in the district to the ASCLE-CO treasurer within 30 days of receipt of said revenue.

The ASCLS-CO treasurer shall deposit the revenue collected from each district to the ASCLS-Colorado Account within 15 days of receipt. This amount is recorded on the district specific line item under “Revenue” for the annual approved state budget.

C. Use of District Funds by the District

i. Districts Checking Account:
   The ASCLS-CO treasurer will maintain one checking account for all districts combined. Each District Representative will receive a debit card with a unique number, and District Representative’s name for the state “Districts Only” checking account with coordination of the bank and the ASCLS-CO treasurer. If the debit card is lost or stolen, the District Representative will immediately notify the ASCLS-CO treasurer.

ii. Submission of Transfer/Check Requests:
   The District Representative shall submit a transfer/check request form for use for district funds to the ASCLS-Colorado treasurer at least five (5) business days for a check request. If the amount of the transfer/check request is in excess of $500.00, then both the District Representative and a second member of the District must sign the transfer/check request before submission to the ASCLS-CO treasurer.
In the event that the ASCLS-CO treasurer is not available, the transfer/check request shall be submitted to the person on file at the bank as a designated cosigner of the state bank accounts.

iii. Approval of Transfer/Check Requests:
The ASCLS-CO treasurer shall automatically approve the completed transfer/check request and document this amount on the district specific line item under “Expenses” for the annual approved state budget.

If the request is in excess of the approved Expense State budget district line item, then the state treasurer will take the excess funds from the district specific line item below the annual approved state budget. The District Representative will not use the debit card for an amount that exceeds the transfer request. If additional funds are required, a new transfer request must be submitted.

iv. Submission of Receipts:
The District Representative will make digital copies of receipts covering expenses for funds used by the district and email these along with the corresponding previously submitted transfer/check request to the ASCLS-CO treasurer for an accounting of funds spent.

D. District Funds Access by Executive Board
i. In the event that the ASCLS-Colorado Executive Board wishes to use funds for state purposes, the ASCLS-CO Executive Board will submit a written electronic request to the District Representative asking for the district members’ permission to use the funds.

ii. The ASCLS-Colorado Executive Board shall not use any district funds without permission from the District members.

E. Tracking of Funds
i. An accounting of the balance of the district funds in the ASCLS-Colorado savings account and the District Checking Account is imperative.
ARTICLE VI

BYLAW A. cont’d.

record each withdrawal or deposit for each district in on a spreadsheet tab for each of the districts so that the balance of the district funds can be determined easily at any given time. iii. The balance of each districts’ funds at the end of the fiscal year will be recorded as a line item below the yearly approved ASCLS-CO budget. Any district funds remaining at the end of the fiscal year will be allotted as the district funds for the next fiscal year. (The fiscal year is defined as the period from September 1 through August 31.)

F. The District Representative of Finance, or a District Representative may request a report from the ASCLS-Colorado treasurer showing:

* the balance of district funds at the beginning of the fiscal year
* Any deposits or withdrawals from the district funds in the account during the fiscal year
* The current balance of district funds in the ASCLS-Colorado savings account and District Checking Account.

G. The ASCLS-CO treasurer will notify the District Representative of Finance in the event that funds for the district are less than $500.00

H. Budget

1. Six weeks prior to the August Executive Board Meeting, the ASCLS-CO Treasurer shall provide the District Representative of Finance with a report to include:
   - The balance of district funds at the beginning of the fiscal year.
   - Any deposits or withdrawals from the district funds in the account during the fiscal year.
   - The current balance of district funds in the ASCLS-CO account.

2. An annual budget request for each district shall be submitted by the District Representative of Finance to the ASCLS-CO treasurer by August 1 preceding the August Executive Board meeting.

3. If the district exceeds the allotted budget amount in a fiscal year, the district shall still have the ability to
ARTICLE VI
BYLAW A. cont’d.

request additional funds for use by the district if the funds remaining in the ASCLS-CO savings account for the district have not been depleted.

I. Oversight of the Accounts

1. Access
   * The ASCLS-CO treasurer and president shall be the only members that have access to the money in the ASCLS-CO account.
   * The ASCLS-CO president will review the balance, recent withdrawals, and deposits for the ASCLS-CO account and District Checking Account at least every two months.
   * Any issues with the account will immediately be brought to the attention of the ASCLS-CO Executive Board.

2. Records
   * The District Representative shall keep a spreadsheet recording the balance of the district funds at the beginning of the fiscal year and all withdrawals and deposits made during the fiscal year.
   * If the balance for the district does not match the balance as reported by the ASCLS-CO treasurer, an audit will commence.
   * The ad hoc audit committee shall be through an audit conducted by the district representative and one member of the ASCLS-CO Executive Board (excluding the ASCLS-CO treasurer) and the ASCLS-CO president.
   * If the discrepancy is not resolved, the matter shall be brought before the ASCLS-CO executive board for a decision.

J. Inactivity of a previously active district:

* In the event that a district does not submit an annual budget request for three consecutive fiscal years then the ASCLS-CO Executive Board shall make an inquiry as to the level of activity in that district by contacting ASCLS members of the district.
* If no active members are found to create a budget request for the district, then the district shall be considered inactive and the funds Shall be available to the ASCLS-CO.
ARTICLE VI
BYLAW A. cont’d.

BYLAW B.
Developing Professional, Ascending Professional, Professional, and Emeritus members of this Society shall be eligible to hold offices. Methods of nomination and election are defined in the Society Regulations.

BYLAW C.
Terms of office are described in the Society Regulations.

ARTICLE VII
Executive Board

BYLAW A.
The Executive Board shall represent the Society when the membership is not assembled. They shall oversee the budget and all business transacted by the Executive Board shall be reported to the membership at the General Assembly.

BYLAW B.
* A minimum of $1,000 shall remain allotted to the district for seed money if the district once again becomes active.

K. Interest on District Funds
* Any interest received from the bank from the district funds in the ASCLS-CO account shall be considered revenue for ASCLS-CO state general use.
* No interest will be considered revenue for the district funds.

L. Audits
* An annual internal audit shall be conducted by an audit committee appointed by the President.

S.R.B.
Candidates for office must have been a member of the Society for a period of twelve (12) months prior to nomination. Nomination can be made by any member of the Society to the Nominations Committee. The election shall be by majority of the eligible members voting, at the General Assembly.

S.R.C.
The terms of office shall be as follows:
1. The president-elect will automatically succeed to the office of president. One year each term.
2. The secretary and the treasurer shall be two years on alternate years.
3. The term of office of any officer of this Society shall commence with the start of the Fiscal Year. Installation shall be the first Executive Board Meeting after the House of Delegates.
4. The secretary and treasurer may succeed themselves for one (1) term only.

S.R.A.
Representatives shall report to the Executive Committee and prepare an annual report.
ARTICLE VII
Executive Board (cont’d.)

BYLAW B.
The voting members of the Executive Board shall be the officers of the Society; the two preceding Past Presidents, the Representatives of each chartered district and the selected Ascending Professional and Developing Professional members.

Any voting member may appoint as proxy, any ASCLS-CO member in their respective category to an Executive Board meeting, with prior notice to the President by phone or in writing (email) before the meeting begins. Any committee chairman or official representative of this Society, any past or current officer of ASCLS and any member of ASCLS-CO is encouraged to attend and may propose or speak on any issue.

BYLAW C.
The President of the Society shall be the presiding officer of the Executive Board. In the absence of the President, the President-elect shall assume the responsibilities of the presiding officer.

ARTICLE VIII
Meetings/Quorum

BYLAW A.
There shall be at least one Annual Business and Scientific Meeting of the Membership of this Society. The Business Meeting shall be called the General Assembly. A quorum shall consist of the majority count of the members present.

BYLAW B.
There shall be at least four (4) meetings annually of the Executive Board. A quorum shall consist of the majority count of the members present.

S.R.B.
1. Ascending Professional- Elected to the Executive Board for the term of one (1) year. * Duties shall include but not be limited to representing the needs of new professionals entering the laboratory science career field, encouraging involvement in the Society and eliciting new ideas and strategies for the benefit of MLS/MLT and its practitioners. They are to maintain communication with the Region VIII and National Ascending Professional. They are to attend all Executive Board and General Membership meetings and present.

2. Developing Professional- Selected by the Executive Board based on letters of interest and application by student members and reports as appropriate. This is a voting position on the Executive Board.

3. Representatives for chartered and unchartered districts are selected by their districts or appointed by the state president to serve on the board for a one-year term representing the district in which they live.

S.R.A.
The annual spring meeting shall be held within 150 days prior to the end of the fiscal year. Annual reports by officers, district representatives, and committee chairs shall be presented at the meeting. Additional meetings of the membership may be called at the discretion of the president with at least fifteen (15) days prior notice.

S.R.B.
The first meeting of the Executive Board shall be within thirty (30) days of the fiscal year.
ARTICLE VIII
Meetings/Quorum

BYLAW C.
The Executive Board of the President may authorize interim meetings of the Membership, Executive Board, Committees or “Other Bodies” of this Society, as the best interests or conduct of the affairs of the Society may render necessary or appropriate.

ARTICLE IX
Official Representation

BYLAW A.
Members of this Society, who have been elected or appointed under the provisions of these Bylaws and Society Regulations to represent the Society to other organizations are responsible to this Society in the conduct of their official functions as representative.

BYLAW B.
Provisions for official representation from this Society to other organizations shall be defined in the Society Regulations.

S.R.C.
When any other methods of communication by the Executive Board is used to conduct business a quorum shall be the President and the majority of the voting board.

S.R.A.
Representatives shall report regularly to the Executive Committee and prepare an annual report.

S.R.B.
Members of this Society shall be representatives to each of the following:

A. Delegates to ASCLS Annual Meeting
* Delegates to ASCLS Annual Meeting shall be elected at the ASCLS-CO Annual meeting from the professional or emeritus members who meet the following qualifications:
1. This Society shall be entitled to four (4) delegates: President, President-Elect, Ascending Professional, Developing Professional
2. This Society shall be entitled one (1) at large delegate per 50 Ascending Professional and Emeritus members or major fraction thereof to the House of Delegates, to be designated in accordance with established procedures.
3. The delegates and alternates shall be nominated and elected by the Professional and Emeritus membership at the Annual Business Meeting/ General Assembly by closed ballot. The candidates shall be ranked in order of those receiving the highest number of votes, with the appropriate number of delegates and alternates being assigned according to this order.
4. Be it noted, if an elected delegate is unable to attend the meeting of the House of Delegates, the Board of Directors shall appoint a new delegate from the next highest ranked alternate.
The Delegate, in accepting the nomination to represent Colorado at the ASCLS National Convention, acknowledges that he/she is required to:

- Attend governance sessions
- Be present at and support all delegate functions as assigned by the ASCLS-CO President
- Bring all pertinent information back to the state membership
- Submit a report to the ASCLS-CO Newsletter
- Report to the ASCLS-CO Executive Board

Be it Noted: President and President-Elect may appoint a proxy.

Developing and Ascending Professional proxy must come from the appropriate category.

B. Representation to the National Legislative Symposium

Be it Noted: If ASCLS-CO has a member chosen for the Regional or National Leadership Academy they shall be designated as a Legislative Symposium Representative.

ARTICLE X

BYLAW A.

Committees

There shall be the following Elective Committees:
- The Nominations Committee
- The Judicial Committee

Qualifications for membership, methods of election, and duties of the elective committees shall be defined in the Society Regulations.
ARTICLE X
Committees

BYLAW A. cont'd.

BYLAW B. Other Committees
1. Appointive Committees: Qualifications for membership and method of appointment shall be defined in the Society Regulations.

c. The immediate past-president following installment of new officers, shall become chair.
d. A vacancy of the position of chair or of a member of the committee shall be filled by the Executive Board which shall elect the replacement by majority vote.
e. Replacement members will serve until the next installment of new officers.

2. Duties of the Committee:
a. To prepare a slate and the qualifications of the consenting nominees for the offices of this Society, to be presented at the time of election. Nominees shall receive a copy of the job description for the office for which they are nominated.
b. To prepare ballots to be used in this and any other closed election, including email.

B. Judicial Committee
The Judicial Committee functions in this Society as an impartial body to investigate or deliberate matters referred for its consideration; to arrive at a conclusion as to the truth or propriety of facts adduced to the proceedings; to test facts against the Bylaws of the Society or against common standards of justice and fair play; and to render opinions as recommendations for action of the Society.

1. The committee shall consist of the past-president and the past-past-president and three members-at-large appointed by majority vote by the Executive Board at the first meeting following adjournment of the General Assembly at the Annual Spring Meeting.
   a. No more than two members of this committee shall be from any one district
   b. The past-past president of the Society shall serve as the chair and call all meetings of the committee.

S.R.B.
A. Immediately, or within thirty (30) days following adjournment of the General Assembly at the Annual Spring Meeting, the newly elected president shall appoint a professional or emeritus member of this Society to serve as chair of each of these committees.
ARTICLE X  
Committees

BYLAW B. cont’d.

2. Standing Committees:
   Membership, Leadership, Development, Political Action, Medical Laboratory Professionals Week, Awards, Bylaws, PACE chair, Developing Professional Forum, Ascending Professional Forum, Publications, Web Master, Social Networking, Member of the Year, Clinical Laboratory Collaborative Conference (CLCC), Winter seminar.

B. The appointive committees must consist of at least three (3) of the committee, serve for a period of one (1) year and may be reappointed.

1. Appointment exceptions:
   * ASCLS-CO Member of the year sub-committee has a set membership.
   * Subcommittees and chairs of sub-committees may be appointed by the chairs of the committees with knowledge and approval of the president.

C. The general duties of the Standing Committees are as follows:

1. Political Action Committee (PAC)
   a. This committee works in concert with the Region VIII PAC Representative to direct PAC donations into efforts that will benefit the field of Clinical Laboratory Science and its practitioners.

2. Bylaws Committee
   a. This committee shall have activities involving examination of and recommendations to national, state and district society bylaws, society regulations and standard operating procedures.
   b. Subcommittees may include Resolutions Committee

3. Membership
   a. This committee shall have activities in the areas of membership benefits and membership recruitment, retention and reactivation.
   b. Responsible for assuring that members eligible for emeritus membership have applied to ASCLS.
   c. The committee shall assure that all delegates to ASCLS House of Delegates.

4. Government Affairs (GAC)
   a. This committee shall have activities in the area of Local, State, and Federal Legislation as it pertains to our profession and public health.
   b. The chair shall be the government liaison to the ASCLS-GAC Committee.
   c. Sub-committees may include State Licensure.
ARTICLE X
Committees

BYLAW B. cont’d.

5. Developing/Ascending Professional
   a. This committee shall keep the members of this Society informed concerning scholarship and loan programs, scientific meetings, and build relationships with existing programs.
   b. Sub-committees may be Student Bowl and Student Poster Session.
   c. Other members of this committee may be the Clinical Laboratory Manager’s Association (CLMA) who are also members of the Society.

6. Leadership Development
   a. This committee is involved in mentoring newer members and helping nominees and those in newly elected positions with details of their job members, industry representatives, newsletter and description.
   b. This committee includes “Keys to the Future” recipient selection.

7. Awards
   a. This committee shall be responsible for acquainting the members with the awards available and/or the Society for appropriate awards.

8. Member of the Year
   a. This committee shall be responsible for selecting the winner of the ASCLS-CO Member of the Year Award and the state nominee for the IMSS Clinical Laboratory Scientist of the Year.
   b. This committee shall be composed of the five past award winners/nominees who will select a chair person.
   c. Criteria for selection shall be:
      i. Active membership in ASCLS for three (3) years immediately prior to selection.
      ii. No member shall be excluded from consideration because of his office in ASCLS-CO.
      iii. For sustained service or yearly outstanding activity and contribution to clinical laboratory science in Colorado.
iv. All nominees including district society nominees shall be announced at the Annual Spring Meeting of the Society.

v. The current ASCLS-CO Member of the Year will present the Member of the Year Award to the newly awarded member at the Annual Spring Meeting.

9. Spring Meeting Planning
   a. The president will appoint the chair of the Annual Spring Meeting/Clinical Laboratory Collaborative Conference (CLCC).
   b. The chair of the committee may appoint chairs for subcommittees such as Exhibits, Finance, Program, Publicity/AV, Registration, and Social.

S.R.C.
   This committee is formed with the purpose of addressing a specific issue or issues. It may be disbanded once its function is achieved.
   An interim financial statement will be presented to the Executive Board at each meeting with a complete report at the first meeting.

S.R.A.
   **Developing Professional**
   A. Any student enrolled in a program of clinical laboratory studies may be a member of the Developing Professional Forum.
   B. The Representative is appointed by the present Executive Board.
   C. The Representative serves a term of one (1) year and may be reappointed if still eligible.
   D. The advisor of the Developing Professional Forum will be a Professional or Emeritus Professional of this Society, appointed by the President of the Society with the approval of the Board of Directors.
   E. The Developing Professional Member Forum shall engage and facilitate the involvement and...
ARTICLE XI
Developing Professional and Ascending Professional

BYLAW A. The Developing Professional should engage and facilitate the involvement of developing professional members in this Society. Eligibility, duties, and responsibilities are defined in the Society Regulations.

BYLAW B. The Ascending Professional should engage and facilitate the involvement of ascending professional members in this Society. Eligibility, duties, and responsibilities are defined in the Society Regulations.

ARTICLE XII
Publications

BYLAW A. The Executive Board shall determine the publications policies of all materials for general distribution to the membership to include the website, official publication of this Society, newsletter, bylaws, directory and other publications deemed appropriate by the Board.

BYLAW B. The name of the Society official publication shall be specified in the Society Regulations.
ARTICLE XII
Publications

BYLAW B. cont’d.

ARTICLE XIII
Fiscal Year

BYLAW A.
The fiscal year shall be defined in the Society Regulations.

ARTICLE XIV
Parliamentary Procedure

BYLAW A.
The Majority Rules by H.W. Farwell shall govern the business proceedings of this Society except when otherwise specified in these bylaws.

ARTICLE XV
Amendments

BYLAW A.
The Bylaws of this Society may be amended.

S.R.A.
The ASCLS-CO fiscal year shall be from September 1 to August 31 inclusive.

C. In the event of a vacancy in the position of editor, the assistant-editor shall act as editor until the next selection of an editor. If there is no assistant-editor, the President shall appoint an editor.

D. Per the ASCLS National bylaws there must be a minimum of two (2) publications per year.

E. The publication shall be financed by sources determined by the Executive Board.

S.R.A.
Bylaws may be amended as follows:
A. A proposed amendment to the Bylaws may be submitted by any member of the Society. The amendment shall be presented in writing electronically to the Chair of the Bylaws committee.
B. The Bylaws Committee shall submit proposed amendments to the members of the Society no less than sixty (60) days prior to the General Assembly. Vote will be by mail ballot; electronically or by the members present at the General Assembly.
C. Adoption of amendments shall be by two-thirds (2/3) of the voting general membership.
D. Upon adoption of amendments to these Bylaws, three official copies of the amended codes shall be transmitted within ninety (90) days as follows: one copy to the Executive office of ASCLS and two copies to the ASCLS Bylaws Committee.
ARTICLE XV
Amendments

BYLAW B.
Modification of the Society Regulations are made in accordance with procedures defined in the Society Regulations.

ARTICLE XVI
Dissolution of the Society

BYLAW A.
In the event of the dissolution of the American Society for Clinical Laboratory Science-Colorado, the properties and assets of the Society shall be disbursed.

ARTICLE XVII
Mailing Address of ASCLS-CO

BYLAW A.
The mailing address is defined in the Society Regulations.

S.R.B.
The Society Regulations may be modified as follows:
A. A proposed modification to the Society Regulations may be submitted by any member of the Society in writing or electronically to the Executive Board.
B. Adoption of the modifications shall be as follows:
   1. Modifications presented to the Executive Board
   2. Modifications made shall be presented for information to the general members.

S.R.A.
Disbursement of properties and assets is as follows:
A. There shall be final and full payment from the General Fund of all legal obligations of this Society without liability to any individual members.
B. IMSS sequestered funds will revert to the General Fund.
C. The remaining assets of the General Fund of the Society shall be held in escrow for three (3) years.
D. If a society is not re-organized in Colorado by the end of the three (3) years by members of ASCLS, the assets held in escrow shall be conveyed to the Region VIII Council.

S.R.A.
The mailing address and phone number for this Society for purposes of the Internal Revenue Service, the fidelity insurance bonding, any public and professional correspondence not specifically directed to an officer or committee shall be:

American Society for Clinical Laboratory Science-Colorado
2404 Moffet Drive
Fort Collins, Colorado 80526-2125
(970) 214-1805